

FORM TO MAKE AN APPOINTMENT FOR CIVIL REGISTRATION ACTS ¹

Please read the instructions carefully before filling out².

Table 1: Applicant Identification
First name ³ : _____ Surnames: _____ Gender ⁴ : <input type="checkbox"/> F <input type="checkbox"/> M Date of birth: _____ Marital status: _____ Identification document n.º _____ Date of issue ⁵ : _____ Address: _____ Phone number: _____
Table 2: Select the request for the appointment
<input type="checkbox"/> Birth registration for attribution of nationality How many ⁶ ? _____ <input type="checkbox"/> Birth registration for attribution of nationality (18 years old or above) <input type="checkbox"/> Marriage transcription <input type="checkbox"/> Death transcription <input type="checkbox"/> Birth certificate ⁷ How many ⁸ ? _____ <input type="checkbox"/> Marriage certificate ⁷ How many ⁸ ? _____ <input type="checkbox"/> Death certificate ⁷ How many ⁸ ? _____ <input type="checkbox"/> Birth certificate in international model ⁹ How many ⁸ ? _____ <input type="checkbox"/> International model marriage certificate ⁹ How many ⁸ ? _____ <input type="checkbox"/> Death certificate in international model ⁹ How many ⁸ ? _____ <input type="checkbox"/> Organization of the preliminary process of publications for marriage <input type="checkbox"/> Acquisition of nationality by marriage Full name of the spouse with Portuguese nationality: _____ _____ Date of birth: _____ Others: <input type="checkbox"/> _____

Table 3: Additional information
Table 4: Identification of the appointment's type
<input type="checkbox"/> To clarify doubts <input type="checkbox"/> To initiate the process (the applicant has already gathered the required supporting documents)

INSTRUCTIONS FOR COMPLETING THE FORM

¹ This template is intended to support applicants in identifying what they want to request. After filling it out, with as much detail as possible, interested parties should send this scanned document, by email, to registocivil.macau@mne.pt, through which they request to schedule a prior meeting with a view to making a request for clarifications/prior analysis of documents or delivery of the documents necessary to process your request.

² The form must be completed, without amendments or erasures, in capital letters and with a black pen. When filling it out, in addition to the information requested (in full), the applicant must mark the desired option with an "X".

³ The name must be in accordance with the identification document and must clearly distinguish between first name and surname.

⁴ Female (F) or male (M).

⁵ Date when the identification document was issued.

⁶ Identify the number of minor children you wish to register.

⁷ Information to be provided when requesting a certificate (to be entered in Table 3): full name, date of birth and full names of both parents or identification document of the Portuguese citizen. The certificate is paid when is ordering. Collection can take place from 10:00 am on the 3rd business day from the date of your request, at the reception desk at the main entrance of this Consulate General.

⁸ Identify the desired number of certificates.

⁹ Information to be provided when requesting an international marriage certificate (to be entered in Table 3): (i) full name, date of birth and full names of both parents or identification document of the Portuguese citizen; and (ii) First name, surname, and date of birth of the foreign spouse. The certificate is paid when is ordering. Collection can take place from 10:00 am on the 3rd business day from the date of your request, at the reception desk in the main entrance of this Consulate General.